

Oyster River Cooperative School District

REGULAR BOARD MEETING

DRAFT

September 7, 2011 Oyster River High School C-124 7:00 p.m.

BOARD MEMBERS PRESENT:

Krista Butts, Ann Wright,
Jim Kach, Megan Turnbull, Jocelyn
O'Quinn, Henry Brackett, Ann Lane
Student Representative: Cody
Jacobsen

ADMINISTRATORS PRESENT:

Interim Superintendent Leon
Levesque, Sue Caswell, Danielle
Bolduc, Jay Richard, Kris Gallo,
Phyllis Schlichter, and
Todd Allen

There were 32 members of the
public present.

I CALL TO ORDER: By Chair Henry Brackett at 7:00 p.m.

There will be a nonpublic session following the public portion of the meeting.

II PRELIMINARY ACTION ITEMS

A Superintendent Nominations:

Interim Superintendent Levesque nominated Corey Parker as the Athletic Director at the High School.

Krista Butts moved to approve Corey Parker as the Athletic Director at Oyster River High School for a 210 day contract for \$65,000, 2nd by Henry Brackett. Motion approved unanimously.

Interim Superintendent Levesque nominated the following volunteer coaches:

Ann Wright moved to elect the following volunteer coaches for the fall season, 2nd by Krista Butts. Motion approved unanimously.

Laura Comeau	Girls Soccer
Bev Cole	Girls Soccer
Cyd Scarano	Girls Soccer

Eric Travis	Boys and Girls Cross Country
Lydia Travis	Boys and Girls Cross Country
Scott McGrath	Boys and Girls Cross Country
Nicole Loring	Girls Volleyball
Stacia Hogle	Girls Volleyball

The Board thanked them for volunteering their service.

Krista Butts moved to approve, 2nd by Megan Turnbull the following SRO Officer and Truant Officers for the District. Motion approved unanimously.

School Resource Officer ORHS/MS:	Officer Holly Rouleau – Durham
Truant Officer Mast Way School:	Sergeant Brian Huppe – Lee
Truant Officer Moharimet School:	Chief Joseph McGann – Madbury

B Announcements – District:

Jay Richard of the Middle School noted that they had a great opening of the school year. There is a great amount of work that goes on behind the scenes. Every staff member was trained in CPR before the opening school. All the summer projects were completed. The third floor bathroom renovations look great. Open House is on September 20th. The sports teams have started up this week and clubs will be starting soon. Our Power School training the parent portal portion will be up in the next couple of weeks.

Todd Allen of the High School reported that the school got off to a great start this year. They will be sending out new parent portal information soon for the Power School training. The first meeting of the PTO is Monday night at 7:00 in the high school library. Parents of seniors are invited to College 101 which will be on Tuesday, September 20th at 6:30. This is run by the Guidance Department to answer any questions that parents may have. Thursday September 22nd will be open house for parents.

Kris Gallo of Mast Way reported an excellent opening of the school year. September 9th will be the welcome back picnic and ice cream social. September 15th is Curriculum Night. September 20th will be the first PTO meeting at 9:30 a.m.

Board Announcements: Krista Butts extended the invitation to the public to attend the Superintendent’s forums on September 13, 14, 22, and 27. Please come out and get involved. She also noted that the Lee Country Fair will be this Saturday.

Ann Lane announced that there is a Right to Know Law Presentation on October 31st with the Town of Durham.

Jim Kach announced Carol Glover “Casseroles are Not Enough” to help people that are in crisis will be at the Durham Public Library on September 13th at 7:00.

Ann Lane noted that Tuesday September 13th is the PTO meeting at Moharimet.

C. Correspondence: The Board has received correspondence on the following: Petition remark without a signature, municipality that is forming a social media policy, comments by the School Board regarding resignations, in the public comments section Board Chair should keep order, right to know request, why does not the Board just say the Pledge of Allegiance, surveying students one year into college, ORCSD by the numbers, and resignation of a Advisory Budget Committee member.

D. Commendations: Henry Brackett commended all the teachers for their work in getting ready for the school year.

Ann Wright commended Cody Jacobsen as the Student Representative for the past year – he has done a great job as he enters his second year.

Jocelyn O’Quinn commended the PEP Program. It is an amazing program in the District.

Ann Lane commended the Guidance Program. They work diligently with the students over the summer helping them with their college applications.

E. Approval of Minutes – 7/27/11 Joint Meeting with Advisory Budget Committee: Krista Butts moved to approve the minutes, 2nd by Henry Brackett. Revisions: Page 1 add “13th”. **Motion approved unanimously.**

8/17/11 Regular Meeting Minutes: Krista Butts moved to approve the minutes, 2nd by Ann Wright. Revisions: Page 6 add Megan Turnbull to the Communications Committee. On Page 7 insert “focusing only on”. **Motion approved 6-1-0 with Ann Lane abstaining.**

F. Approval of Manifests:

VM#62=\$26,155.00 – 9/1/11

VM#9=\$351,359.81 – 9/6/11

PR#4=\$219,350.54 – 8/19/11

PR#5=\$739,652.35 – 9/2/11

IV REPORTS:

Interim Superintendent Levesque reported that this is the first of three firms presenting to the Board for the Superintendent search.

Presentation from Hazard, Young, Attea and Associates for

Superintendent Search: Albert Artgenziano presented their proposal to the Board. They tailor the search to the Board’s needs. They guarantee if the Superintendent leaves before five years, they will conduct another search at no additional charge. He is projecting an approximate five month schedule to select a candidate.

If they are chosen, they will proceed with the following steps:

Calendar for search

Determination by Board members by participants in Leadership Profile Development

Leadership Profile Assessment Form

Schedule of interviews with Board members

Board liaison during Search

HYA liaison and consultants

Number of candidates

Inside candidates

Salary and fringe benefits

National postings

Prospectus/web site

Board Responsibilities:

Selects consultant

- Approves selection criteria
- Approve ad content
- Optional workshop regarding Board roles
- Submit questions to be asked at initial interviews
- Conducts initial interviews with recommended slate (semi-finalists)
- Holds follow-up interviews with finalists
- Selects preferred candidate, conducts site visit
- Negotiates Contract, announce appointment, Transition planning, Sets Goals
- Superintendent assumes position

Consultant’s Responsibilities:

- Planning meeting with the Board – interview Board, staff, community representatives, develop leadership profile and selection criteria, present leadership profile report to the Board
- Prepare search publicity and publish vacancy notices
- Recruit candidates utilizing national networks
- Receive and process applications
- Correspond with candidates, Contact recommended candidates, Interview selected candidates
- Conduct reference checks, Identify best qualified candidates
- Prepare applications materials to be shared with the Board
- Conduct Board seminar regarding the interview procedures
- Present slate of semifinalists to the Board
- Conduct professional due diligence background report
- Assist Board with site visit planning
- Assist with contract preparation as desired by the Board
- Send letters of regret
- Optional workshop to assist with Board/Superintendent evaluation

The Board had a question and answer period with Albert Artgenziano. They thanked him for his presentation.

Unofficial Enrollment Figures: Interim Superintendent Levesque gave an overview of the unofficial enrollment figures as of September 7th.

Mast Way:

Kindergarten:	41
Grade 1:	72
Grade 2:	59
Grade 3:	85

Grade 4:	66
Total:	323 students

Moharimet:

Kindergarten:	65
Grade 1:	71
Grade 2:	83
Grade 3:	72
Grade 4:	97
Total:	388 students

Middle School:

Grade 5:	144
Grade 6:	159
Grade 7:	169
Grade 8:	144
Total:	616 students

High School:

Grade 9:	171
Grade 10:	175
Grade 11:	178
Grade 12:	157
Total:	681 students – this includes 43 tuition students

Total K – 12 student enrollment: 2008

With Preschool: 2038

Student enrollment on 10/1/10: 2030

There are approximately 20 less students in Kindergarten at Mast Way then was projected.

Information on ORCSD Technology Infrastructure: Sonja Gonzales and Jon Koelker presented this overview to the Board. Infrastructures are devices and cables that allow you to run your network.

ISP Services: Middle School, High School and SAU and service buildings share 3 aggregated ISP services totaling 34x8Mbps.

Each elementary school has its own residential Comcast connection for ISP services.

Other Infrastructure:

There is an uninterruptable power supply in each wiring closet location.

Backup generator power is only at the high school. They are working on it for the service building.

Air conditioning is in most main wiring closets.

Concerns: There is no redundancy for the core switch.

High School Concerns:

No redundancy on fiber connection to the service building core.

Connection to service building 1 Gb fiber, no 10Gb, due to connection to edge switch instead of core.

Not all nodes to classrooms patched.

Middle School Concerns:

Limited nodes in classrooms challenged with high demand.

There is an ever increasing use of wireless environment.

Mast Way Concerns:

There are gaps in the wireless coverage.

The wireless solution is donated.

T1 bandwidth challenged by increasing use; VPN is too new to have been “field tested.”

There are recent issues with the T1 connection.

Moharimet Concerns:

The donated wireless solution is necessitating increased support time.

T1 bandwidth challenged by increasing use; the VPN is too new to have been “field tested.”

There are recent issues with the T1 connection.

SAU Concerns:

There is old cabling and non-standard switch installation.

There is no redundancy on connection to the service building.

Recent Efforts:

- Browser based VPN to replace Citrix to save \$3500 per year on licensing
- Aggregation of three ISP services to save \$8640 per year while increasing bandwidth to campus
- Testing different brands of switches on the edge of the network for future costs savings
- Point to point VPN from elementary schools to campus (project is not complete)
- Future - Implement Windows NPS to replace Cisco ACS for RADIUS (potential savings on replacement and warranty costs)

Future Planning:

Sonja added in conclusion that in six to eight years our current infrastructure will be ten to twelve years old. How should Oyster River plan for replacement?

The Board thanked them for the overview as it gave them a better understanding as they head into budget season. They would like to have a conversation on storage.

B. Business Administrator's Report:

Audit Year End: They are still processing requests from the auditors to provide them with information to complete the audit. They have completed their fieldwork and finishing up the financial statements to provide us with a draft copy of the audit. We are also finishing up the MS25 and DOE25 for state reporting. The final fund balance figure that will be used to offset the tax rates is \$1,690,308.

Manifest Approval: Manifests are being reviewed at the office before each meeting. Sue is available before each meeting there are any questions on specific invoices.

C. Curriculum Instruction – District Initiatives: Danielle Bolduc and Phyllis Schlichter updated the Board on District initiatives.

The District initiatives are data use/analysis, communication, raising proficiency levels of individual learners, and continuing to refine curriculum and instructional practices. Danielle detailed the three year goals, reports on objectives/activities, objectives/activities for 2011, and oversight – which

Administrator is responsible for activities. This information is available on the District website.

D. Student Senate: Student Representative Cody Jacobsen reported that the start of school has gone well. He is doing an internship on the yearbook and done a lot of work to date. Spirit Week will be the last week of September. He thanked Mr. Maynard and Ms. Messler for all their work at the school. He read a statement from the Student Senate regarding Revolution Energy expressing their disappointment that this is not going to happen.

B. SCHOOL BOARD COMMITTEES: Henry Brackett reported that there is an opening on the Advisory Budget Committee. David Proux has done a great job and will be missed. They are looking for a replacement for this position and if you are interested please contact the SAU.

The Board agreed by consensus to authorize Henry Brackett to write a letter thanking David Proux for his service.

Krista Butts reported that the Policy Committee met. There are many Policies on tonight's agenda.

Jocelyn O'Quinn reported the Sustainability Committee has been meeting and will be meeting next week to continue their work.

She also reported that the Strategic Steering Committee met last week.

VI PUBLIC COMMENTS: Roger Spiedel of Durham spoke to the Board. He announced that the NH Schools of Excellence spend \$4,000 per student per year less than Oyster River. This would save the District \$8 million per year. He urged the Board to go visit these schools to see how they are doing it.

Stephanie Adams of Lee spoke about the \$15K that was added to the Budget for the Board. Since that time there have been additional issues. She feels that a consultant should be hired to help with this problem.

Kathy Fryerson of Durham spoke about the technology presentation earlier this evening. She wants to know what security measures are in place for the service building, and what insurance does the District have.

John Collins of Lee was disappointed to hear that the Revolution Energy process will not move forward. He thinks that the Board should look into the letters that they received, what was said and who wrote them. He would like to

know the costs of the SRO and what is the District getting for that money. He would like to see the Board take a hard look at the program.

He urged the Board not to move forward with the Pledge of Allegiance. He feels that this will bring a circus that the District does not need.

Mike Lane of Durham asked the Board to be good stewards of our money when working on the budget. Over the past five years there has been an average of 1.3 million dollars surplus. He would like to see the food service workers getting health insurance in this District.

Seth Fiermonti of Durham wrote something about Revolution Energy on the blog. He had several questions about the timelines and feels that it was a very rushed discussion. He is for sustainability but his issue was that the timeline was accelerated and meant no disrespect to the company.

Dean Rubine of Lee spoke about the policy concerning religious instruction and the Pledge of Allegiance. He urged the Board not to pass them.

Kathy Fryerson of Durham would like to endorse providing health insurance to the food service workers.

Ruth Sample of Lee feels offended about the comment that college professors not being patriotic. The Pledge of Allegiance is historically controversial. There has been a lot of litigation around the Pledge of Allegiance. She does not think that there should be any loyalty oaths. She would like to know who came up with this idea and the justification for it.

Denise Day of Durham has found it difficult to hear Board members this evening. She asked them to speak up. She would also like to hear the costs of the different search firms.

BOARD COMMENTS: Jocelyn O'Quinn spoke regarding the \$15K for the Board and noted that this is coming up on a future agenda item.

She also would like everybody to treat each other respectfully in this community.

Jocelyn added that there were many people who did a lot of due diligence to the Revolution Energy proposal.

Henry Brackett noted that the food service workers' contract is up for renewal this year. He would also like to see them have health benefits. They currently receive a stipend that can be applied towards health benefits.

DISCUSSION ITEMS

Strategic Planning Committee: Jocelyn O'Quinn reported that the Strategic Planning Committee has been meeting. There is a revised document to that will be presented to the community. A community meeting has been scheduled for October 1st to gather feedback. On September 20th there is a pre-planning meeting. They also need to determine how to move forward after this meeting. She will keep the Board updated as they move forward.

VIII ACTION ITEMS

A Policies first and second reads:

Krista Butts moved to approve Policies GBI-R, GBI, IHA, IGD-R, JEAA and JEAC for deletion, 2nd by Jocelyn O'Quinn. Krista noted that these are covered in other policies. **Motion approved unanimously.**

Krista Butts moved to approve Policies JGB and JGD for deletion, 2nd by Jocelyn O'Quinn. **Motion approved unanimously.**

Krista Butts moved to approved Policies KBC-R, KGD, KBCC, KBCC-R, and KCR for deletion, 2nd by Jocelyn O'Quinn. **Motion approved unanimously.**

Krista Butts moved to approve Policies KMA, KMB, KL, KLD, KLC, and LA for deletion, 2nd by Jocelyn O'Quinn. **Motion approved unanimously.**

Krista Butts moved to adopt Policies IMGA, IJOA, IJOA-R, 2nd by Jocelyn O'Quinn. **Motion approved unanimously.**

Krista Butts moved to adopt Policies IMDA-R and BEDB with revisions, 2nd by Jocelyn O'Quinn. Ann Lane moved to revise Policies IMDA-R to insert "insure alignment with standards adopted by the Department of Education, 2nd by Ann Wright. **Motion to approved insertion was approved unanimously.** Krista Butts moved to revise Policy BEDB to add "actions", 2nd by Ann Lane. **Motion to approve insertion was approved unanimously.** **The motion to adopt Policies was approved unanimously.**

Krista Butts moved to adopt Policies JJA, JJJ, and IGD, 2nd by Jocelyn O'Quinn. Motion approved unanimously.

Krista Butts moved to approve Policies ACD and ACD-R for a first reading, 2nd by Jocelyn O'Quinn. After a lengthy discussion, Henry Brackett moved to table Policies ACD and ACD-R, 2nd by Ann Wright. Motion approved unanimously.

Krista Butts moved to approve Policy KDA for the first reading, 2nd by Jocelyn O'Quinn. Motion approved 7 – 0.

Krista Butts moved to table the rest of the Policies that were scheduled for discussion this evening to a future meeting agenda, 2nd by Henry Brackett. Motion approved 7 – 0.

B. Approval of Additional Funds for Facilities Study: The Board discussed the RFP/RFQ for the facilities study. There was a budget of \$35K for this study. The original proposal did not include the high school, but when it was put out to bid the high school was added to the proposal. The lowest bid of the three received is for \$46,900 or \$11,900 over the budgeted amount.

Henry Brackett moved to approve the additional \$11,900 in funding for the facilities study. These additional funds, awarding the RFP to Davis Goudreau Architects, includes the high school in the study, 2nd by Ann Wright. Motion approved unanimously.

IX PUBLIC COMMENTS

John Collins of Lee is anxious to hear about the process of the social media policy. He is also still waiting to hear about the May 4th meeting between the Guild and Board members, and information on the Superintendent buyout.

Kathy Fryerson of Durham spoke about the religious neutrality Policy and is concerned about the assumptions and instruction.

Dan Beller-McKenna of Durham spoke that, when appropriate, religion has been covered in the classroom.

X CLOSING ACTIONS

A Agenda Planning: Setting/Review of Future Agenda Item List

B. Future Meeting Dates: 9/21 and 10/5 Regular meetings.

Upon roll call vote, Krista Butts moved to enter into nonpublic session at 10:45 p.m., 2nd by Jocelyn O'Quinn. Motion approved unanimously.

Respectfully yours,

Laura Grasso Dobson
Recording Secretary