

ORCSD Board Workshop/Retreat Minutes
Friday, August 5, 2011

Meeting called to order at 9:39am

In Attendance: Henry Brackett, Ann Wright, Krista Butts, Jim Kach, Jocelyn O'Quinn, Megan Turnbull, Ann Lane, Lee (Leon) Levesque

Lee presented the Meeting Agenda (attached).

1. Effective Board Meetings (Lee)

Lee provided a review of basic parliamentary procedures as a guideline for board meetings. Recommended that board assign role of parliamentarian and propose training. Krista and Ann (L.) volunteered. Further proposed additional microphones to improve audience audio during meetings. Lee meeting with Danielle to facilitate. Recommended entering Non-Public only when bargaining, discussing disciplinary issues or firing. Recommended limiting Special Meetings with diligent agenda planning for the 1st and 3rd monthly meetings. Provided "Shared Values, Shared Success" to enhance board team building. Reinforced that School Board Meetings are the business of the S. B. conducted in public. Recommended that the Board conduct a self evaluation, will provide the tool. Recommend a rating scale to evaluate the superintendent. Lee will provide a rating scale/evaluation tool. Recommends that the Board go paperless, assign laptops to members to conduct their district work, communications, etc. Received board consensus, with concerns regarding access. Lee meeting with Sonya.

2. Policy Development (Krista)

Krista produced and provided a Policy Manual Table of Contents. Table will facilitate reviewing and updating policies, adopting a three year policy review cycle. Requested feedback- please forward to Krista. One half of I-J has been reviewed. 1st read of 11-12 policies on August 17th. Current complete policy review goal set for October, at which time built-in three year review cycle would commence. Policy adoptions required by law would preempt cycle. Future policy work to be directed by the board and performed by staff, streamlining process. Involved staff to attend scheduled 1st and 2nd reads, prepared to present to the board. Current process followed since 2007. (See attachment for review schedule)

3. Strategic Plan Work (Jocelyn)

Presented draft Vision for 2016. (attachment) Community wants the process to continue. Presentation made in February. Board needs to decide whether to put discussion on agenda or request the committee to present a recommendation to the board. Suggests that the committee gathers and creates a formal recommendation. Lee agreed that this would segue nicely with permanent superintendent search. Megan referred to policy AD, Educational Program,

Philosophy, last reviewed on March 19, 1997, which conflicts with the vision and philosophy statement.

4. Review Board Committee Structure (Henry)

Academic Affairs Committee to be dissolved. Operations Committee to be dissolved, maintaining oversight of audit function. To be added to future Agenda, creation of a policy that dollar amount of bid triggers board review and approval. Communication Committee to continue. Negotiations Committee to continue. Superintendent Evaluation Committee to be a Board Committee. All Committee changes will be discussed during September meeting.

5. Results of Board Survey/Schedule Board Presentation (Lee)

See attached Results. Lee requested that any questions on proposed future presentations be sent to him in advance of scheduled presentation.

6. Right-To-Know

See attached reference. As clarified by Diane Gorrow, non-seated board members may read sealed personnel records but would require a motion by the board to unseal and read and then recommend resealing. A meeting with legal counsel is not a "meeting".

7. Interim Superintendent's Communication Plan (Lee)

Scheduled meetings through September at all district Schools as follows:

Mastway School	September 27, 2011	6:00-7:00pm
Moharimet School	TBD	6:00-7:00pm
OR Middle School	September 13, 2011	6:00-7:00pm
OR High School	September 14, 2011	7:00-8:00pm

The following three questions will be asked:

1. What do you value most and desire to preserve regarding public education in ORCSD?
2. What would you like to improve, change, or receive more information on regarding public education in ORCSD?
3. What suggestions do you have for the interim superintendent?

8. Review Status of 2011-2012 Board Goals (Henry)

See attached. Henry to contact Bill Leslie to confirm wording for the intent of #8. (Deliberative Session minutes). Board to finalize goals at August meeting. Lee to check into presentation possibilities for the audience. Krista to send update on board Goals to Lee. Discussion schedule questioned. Lee recommended beginning the superintendent search process with determining a start date and working backward. Lee to provide typical search timeline. Megan asked that the process be clearly outlined.

9. Establish Goals for Interim Superintendent (All)

Lee stated issues he perceives in the district: communication, trust and budget. He plans on focusing on learning and teaching, serving kids, while remaining prudent

of financial challenges ahead-our district cannot expect to be exempt from the challenges that districts around us are facing.

The permanent superintendent search will be on the September meeting agenda. Lee will provide a superintendent evaluation tool. He requests a clear set of expectations from the board of what they expect him to accomplish. Is it the budget, community outreach, superintendent search, policy management and/or district vision and philosophy. Lee asked board members to submit to Henry their list of goal priorities for the interim superintendent.

The August meeting agenda will include a policy discussion and vote regarding reciting the Pledge of Allegiance at the commencement of board meetings.

Lee is scheduled to be traveling for ten days during the month of October.

Krista requested that any changes or additions to the boards budget goals be sent to her (see attachment) and that the July 28th Sini/Dini presentation made by Kris Gallo is available on the website.

Lee asked does the board have budget guidelines for the superintendent and the ABC Committee? Lee believes the approach is to develop a sustainable budget to maintain current programming while remaining cognizant of the fiscal impact to our community. The district requires predictable funding to sustain programs.

District should remain vigilant on following state funding formulas. Lee asked if Budget Goals should be added to a future meeting agenda. Jim supported the suggestion, believes in giving the community the opportunity to come out and talk about funding and education.

Lee is continuing to meet with local governments. Next Friday he is meeting with the Madbury Selectman.

Meeting adjourned at 12:41pm

Respectfully submitted by Ann Lane